

PERSONAL MOVERS



# MOVING CHECK LIST & TIPS



Master the art of Moving  
with this easy guide on  
how to prepare your move  
like a pro.



[www.personalmovers.ca](http://www.personalmovers.ca)

(403)992-6229

# MOVING TIPS

Go through this checklist to maximize the efficiency of your move, preparation is the key for a stress-free move, and it will help you to end the moving process much faster

- Try labelling each side in a marker, so you can easily find what you need in a stack. Also, it is a clever idea to label the room where the box belongs to. It is important to label the top as well so that the movers can easily identify to which room bring the box to.
- Always follow this rule to pack your boxes: the heavier the items, the smaller the box has to be, use big boxes to pack bulky but light items such as pillows, sheets, covers etc., leave the small boxes to pack the heavy items like books. Do not put too much weight on the boxes as they can break very easily.
- Tape your boxes: the box has to be very well taped on the bottom and close them shut on the top so that the movers can stuck them up properly
- If you are doing your own packing, make sure that all the furniture is empty before the mover's arrival this will protect your furniture against internal damage and will speed up the moving process.
- If you have kids: A moving day is an exciting moment for children, they will want to see the trucks the tools and the mover's work. As cool as it sounds for them, it is not like this as it can easily become a Hazzard for them and the workers, make sure that your kids stay in a safe place while the movers are doing their job.
- Pets can get incredibly stressed during the moving day, and it can be dangerous for them and the movers if they are running around the house while Movers are working. If you have a pet that could be traumatized by a move arrange to have them stay somewhere during your moving day. If you are hiring movers for a long-distance move, be sure to arrange your pet's safe transportation to your new home
- Let your movers know what to expect: When you have several boxes it is one thing, but when you get to the big, heavy items it is important to let your movers know what to expect. Communicate with your moving company and explain all your expectations prior to booking. Your movers must be aware of all the minor details in order to estimate your

total moving time and cost, and also to have the proper equipment available. That includes informing the company about any overweight items (i.e., a piano or fridge), access restrictions (small elevator, narrow driveway) and whether you'll need help with disassembly or assembly of furniture.

- Know your condo rules: Moving into a condo isn't as easy as pulling up to the front door and loading your boxes onto an elevator. Make sure to check the moving policy in your condo building before scheduling your moving day. For example, some condos don't allow move-ins on Sunday. You may need to book a service elevator and a time frame for moving in a day in advance.
- Moving is a great chance to organize your belongings and get rid of items you no longer use. If the time of year permits, hold a yard sale. Or take the time to sort and donate gently worn clothing to some foundations or put furniture up for sale on a site like kijiji.ca or Facebook Market.
- Moving day can generate a great deal of waste like cardboard, bubble wrap and newspaper. One of our moving tips for you would be: for items you'll be storing even once you've moved in, opt for the reusable plastic bins you can purchase at stores like Home Depot. These can be labelled to go directly into closets until you're ready to deal with the contents. You can avoid cardboard for the rest of your belongings, too, by renting plastic bins. You might also consider using older linens to wrap breakables
- Electronics are one of the most important and dedicated items that you own. Always make sure that they are well protected if possible, in their original box and if you are using a different moving box make sure that the item is safely boxed (take extra precautions when the electronic has a screen) Try making a backup of the information store in any hard drive that you would like the movers to relocate.

**Remember that you can always ask for our help at Personal Movers, if you have any question do not hesitate to contact us**

# MOVING GUIDE

Avoid leaving everything to the last minute unless you must pack up and leave in a hurry. Chances are you have between 30 and 60 days to make a plan and to ensure that moving day runs smoothly. Creating a countdown list and itemizing everything you need to accomplish week by week can be very helpful.

## 1 MONTH BEFORE MOVING

- 1) Sort. Walk through every room and open every drawer; decide what to take to your new home and what to get rid of. Make a list of “keep” items that will require special packing or extra insurance coverage.
- 2) Purge. Donate items you no longer want or host a yard sale.
- 3) Hire movers. Research moving companies. Always ask for the mover’s Transportation license number WCB coverage and other accreditations like BBB or Homestar; whether the company is bonded; and whether the company is licensed for interprovince moves if you’re moving out of province.
- 4) Order packing supplies. Purchase standard boxes in various sizes; bubble wrap; packing paper; packing tape; and specialty containers, such as wardrobe and dish-pack boxes. Personal Movers is a Full-Service Moving company so we can assist you with packing your belongings in a safe way, ask for our packing service.
- 5) Start packing. Begin with items you use only rarely or seasonally (e.g., fondue pot; pool toys); save items you use frequently (e.g., TV remote; your toothbrush) until just before moving day. Snap photos, valuables, and pack them separately, if you’ll carry those items with you.
- 6) Contact utility companies. Instruct existing utilities to disconnect services the day after your move; direct new utilities to install services at least a day before you arrive.
- 7) Change your address. Notify your employer, banks, credit card companies, subscription services, friends and family of your move. Leave your forwarding address with a neighbor, just in case.

## 2 WEEKS BEFORE MOVING

- Confirm the movers. Contact the moving company and double-check your plans. Make sure the insurance in place is enough to cover your valuables.
- Clear out. Empty out storage units, safe deposit boxes and any other off-site storage spots. And do not forget to pick up your dry cleaning.
- Take time off. Evaluate how many workdays you will need to make the move, and then request time off from your employer.
- Clean the rugs. Have area rugs cleaned; they will arrive rolled and wrapped from the cleaner, ready to unroll at the new house.

## 1 WEEK BEFORE MOVING

- Finish packing. Aim to complete the general household packing a couple of days before moving day.
- Visit the pharmacy. Refill any prescriptions you'll need for the next month and arrange to transfer prescriptions to a pharmacy in your new community.
- Unplug. Disconnect and clean any large appliances (e.g., washing machine, fitness equipment) you're moving; contact a professional to disconnect gas lines. If you're moving your fridge, defrost the freezer and clean it at least a day before you move.
- Make your last donation. Arrange for a final pickup of all remaining items in your "donate" pile.

## A FEW DAYS BEFORE YOUR MOVING DAY

- **Confirm the movers ... again.** Triple-check arrangements with the moving company. Ask for a cellphone number for the day-of contact and confirm the crew's arrival time. Prepare written directions to your new home and hand them to the movers on moving day if necessary.
- **Donate food.** If you'd rather move fewer boxes, donate non-perishables to a local food pantry.
- **Get the keys.** Arrange to receive the keys to your new home or schedule the realtor or landlord to meet you on moving day.
- **Disassemble furniture.** Personal Movers offers to disassemble and assemble most items at no extra cost, but if you decide it to do yourself – Place screws, brackets and fasteners in a small plastic storage bag, and label it. Even better: Tape the bag to the furniture's underside.
- **Pack your Bag** Keep one box of essentials aside that you will need on a moving day, such as cleaning supplies, light bulbs, toilet paper, garbage bags, a change of clothes, your toiletry bag, etc.



Moving is for sure not an easy task, it takes a lot of preparation and time, We strive to make all of our moves as seamless as possible for our customer. We are always available if you would like to chat and get more ideas about moving. We adapt to every customer to provide them with a solution for all their problems.

***Personal Movers is a Full-Service Moving company which means that we can do your whole house packing and unpacking, provide storage, junk removal and more...***



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